EUROPEAN CURRICULUM VITAE FORMAT



PERSONAL INFORMATION



Name

Address

Telephone

Fax

E-mail

-maii

MANEVA GERGANA MANCHEVA 51, TRAKIYA ST, 4002, BULGARIA +359 885 209 499

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gmaneva@uni-plovdiv.bg, gigi_mm@abv.bg

Nationality

Bulgarian

Date of birth

20. JULY 2021

WORK EXPERIENCE

• Dates (from – to)

- Name and address of employer
 - Type of business or sector
 - Occupation or position held
- Main activities and responsibilities

01/02/2021 - present

University of Plovdiv Paisii Hilendarski, 24 Tzar Asen st., 4000, Bulgaria

Education

Assist. Prof.

Academic employment:

- · Basics of social activities and social services
- · Methods of social work
- · Summer internship
- · Psychology of communication and socio-pedagogical counseling
- · Pedagogy of social work
- · Professional profile of the pedagogical advisor
- · Pedagogical approaches in social work
- · Alternative and virtual forms of social activities
- · Inclusive education and social work
- · Social activities with minority groups and emigrants
- · Family counseling

Administrative employment:

- · Participation in the preparation of faculty and department accreditation;
- · Participation in faculty research projects;
- · Participation in the organization of the faculty promotion for awarding diplomas;
- · Conducting training for doctoral students at the faculty;
- Participation in other activities related to the activities of the faculty.

• Dates (from – to)

Name and address of employer

- Type of business or sector
- Occupation or position held

01/10/2017 - 31/01/2021

University of Plovdiv "Paisii Hilendarski", 24, Tzar Asen st., 4000, Bulgaria

Education

Part-time Assist. Prof.

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· Main activities and responsibilities

Academic employment:

- Basics of social activities and social services (Specialty "Social pedagogy")
- Methods of social work (Specialty "Social pedagogy");
- Summer internship (Specialty "Social pedagogy")
- Psychology of communication and socio-pedagogical counseling (Specialty "Social pedagogy")
- Pedagogy of social work (Specialty "Social activities", 15 classes)
- Professional profile of the pedagogical advisor (Specialty "Pedagogy")

Administrative employment:

- Participation in the preparation of faculty and department accreditation:
- · Participation in faculty research projects;
- · Participation in the organization of the faculty promotion for awarding diplomas;
- · Conducting training for doctoral students at the faculty;
- · Participation in other activities related to the activities of the faculty.

EDUCATION AND TRAINING

• Dates (from – to)

• Name and type of organization providing education and training

- Principal subjects/occupational skills covered
 - Title of qualification awarded
- Level in national classification

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- Name and type of organization providing education and training
- Principal subjects/occupational skills covered
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- Principal subjects/occupational skills covered
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- Name and type of organization providing education and training
- Principal subjects/occupational skills covered
 - Title of qualification awarded
- Level in national classification

PERSONAL SKILLS
AND COMPETENCES

01/03/2016-10/05/2019

University of Plovdiv Paisii Hilendarski

Social Pedagogy, Social Work, Psychology

Doctor of Social Pedagogy

Doctor

1/10/2013 - 1/07/2015

University of Plovdiv Paisii Hilendarski

Team management, Economic bases, Legal frameworks in business corporations

Human Resources Manager

Master

1/10/2009 - 1/07/2013

University of Plovdiv Paisii Hilendarski

General psychology, Consultative psychology, Developmental psychology, Neuropsychology, Psychoanalysis

Psychologist

Bachelor

15/09/2004 - 30/07/2009

High School with a Humanitarian Profile "St. Cyril and St. Methodius"

French, History, Biology, Geography, Philosophical cycle

High School

High School

MOTHER TONGUE

BULGARIAN

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OTHER LANGUAGES

· Reading skills

Writing skills

Verbal skills

ENGLISH

excellent good

good

FRENCH

· Reading skills

- Writing skills
- Verbal skills
- excellent good

good

SOCIAL SKILLS AND COMPETENCES

- ADAPTIVE BEHAVIOR
- EFFECTIVE COMMUNICATION SKILLS
- EXCELLENT TEAM BUILDING AND TEAMWORK SKILLS
- ACTIVE LISTENING AND CONFLICT RESOLUTION
- RELATIONSHIP MANAGEMENT AND EMPATHY

ORGANIZATIONAL SKILLS AND COMPETENCES

- ORGANIZATION OF PUBLIC EVENTS CORPORATE AND FAMILY
- TEAMWORK SKILLS AND COORDINATION BETWEEN TEAMS

TECHNICAL SKILLS AND COMPETENCES

- VERY GOOD COMPUTER SKILLS WITH INFORMATION TECHNOLOGY (INTERNET AND MS OFFICE -WORD, EXCEL, POWERPOINT, PHOTOSCAPE)
- BASIC COMPUTER SKILLS WITH SPECIALIZED SOFTWARE (IBM SPSS STATISTICS, PHOTOSHOP)

ARTISTIC SKILLS AND COMPETENCES

- BULGARIAN FOLK CHOREOGRAPHY (7 YEARS OF CHOREOGRAPHY CLASS AT HIGH SCHOOL, 12 YEARS OF PRACTICING IN A FOLK DANCE ENSEMBLE)
- DESIGN AND REALIZATION OF HANDMADE PRODUCTS: GORGEOUS GIGI FACEBOOK PAGE ID 411813955768153

DRIVING LICENCE(S)

Categories B and M (from 26.10.2010)

ADDITIONAL INFORMATION

- PARTICIPATION IN ACTIVITIES OF THE ASSOCIATION OF YOUNG PSYCHOLOGISTS IN BULGARIA "APRIL 4" SUCH AS TRAINING "BASIC SKILLS FOR PROJECT DEVELOPMENT". SOFIA, JUNE 2-3, 2011.
- PSYCHOLOGICAL EXPERIMENT IN PSYCHOLINGUISTICS "READING COMPREHENSION TEXT WITH OMITTED WORDS" ON A GROUP OF 80 STUDENTS AT UNIVERSITY OF PLOVDIV PAISII HILENDARSKI
- CONDUCTED UNDERGRADUATE INTERNSHIPS AT UNIVERSITY OF PLOVDIV PAISII HILENDARSKI:
 "PSYCHOLOGY TEACHER AND PEDAGOGICAL ADVISOR", CHERNORIZETS HRABAR HIGH SCHOOL, PLOVDIV, OCTOBER 10 - DECEMBER 20, 2012.
 - "PEDAGOGICAL ADVISOR", GHP "ST. CYRIL AND ST. METHODIUS", PLOVDIV, OCTOBER 10 DECEMBER 20, 2012
 - "PEDAGOGICAL ADVISOR", PGMT "PROF. TSVETAN LAZAROV", PLOVDIV, JANUARY 10 MARCH 10, 2013
- CONDUCTED INTERNSHIP UNDER THE PROJECT "STUDENT INTERNSHIPS":
 TRAINEE "PERSONNEL", "LEODES 24" EOOD, PLOVDIV, 10/11/2014 20/12/2014
- PARTICIPATION IN THE INTERDISCIPLINARY CONFERENCE "MULTIFACETED VIEW ON CHILD DEVELOPMENT", MEDICAL UNIVERSITY PLOVDIV, APRIL 5-6, 2013.
- PARTICIPATION IN THE II INTERDISCIPLINARY CONFERENCE "MULTIFACETED VIEW ON CHILD DEVELOPMENT - PEDIATRIC ASPECTS OF AUTISM IN THE LIGHT OF STANDARD MEDICINE", MEDICAL UNIVERSITY - PLOVDIV. APRIL 3-4. 2015.
- Participation in the Student Scientific Forum "The Child and the Modern World", PU
 "Paisii Hilendarski" Plovdiv, May 21, 2016.
- PARTICIPATION IN THE NATIONAL CONFERENCE "VIOLENCE AND THE CHILD OF THE 21ST CENTURY" -PLOVDIV, NOVEMBER 23-24, 2017
- PARTICIPATION IN EXTERNAL SEMINARS OF THE DOCTORAL SCHOOL OF THE PEDAGOGICAL FACULTY
 AT THE UNIVERSITY OF PLOVDIV "PAISII HILENDARSKI" PAMPOROVO, 2016, 2017, 2018.
- CONDUCTED EMPIRICAL RESEARCH (UNDER FP17-PF-007) IN 4 SCHOOLS IN PLOVDIV, MARKOVO, KARADJOVO, WITHIN WHICH 215 PEOPLE WERE STUDIED. - PLOVDIV, MARKOVO, KARADJOVO, FEBRUARY - MARCH, 2018
- CONDUCTED EMPIRICAL RESEARCH IN TWO SCHOOLS IN PLOVDIV WITH 90 PARTICIPANTS IN ORDER
 TO STUDY THE ATTITUDES OF STUDENTS ABOUT AGGRESSION AND ITS MANIFESTATIONS IN SCHOOL
 PLOVDIV, JUNE, 2018
- PARTICIPATION IN A ROUND TABLE "PROBLEMS AND PROSPECTS OF SOCIAL WORK IN BULGARIA", PU "PAISII HILENDARSKI" PLOVDIV, JUNE 7, 2018.
- Participation in the faculty project "Innovative educational environment", PU "Paisii Hilendarski" - Plovdiv, 2017-2018.
- Participation in the preparation of the faculty accreditation of the University of PLOVDIV
- Participation in a meeting to discuss the National Strategy for the Child Ploydiv, October 1, 2018.
- Participation and reporting at the final seminar on FI "Innovative Educational Environment", PU "Paisii Hilendarski" Bansko, November 8-10, 2018.
- Participation in training on the topic "Virtual Reality in Education" with a Lecturer Prof. Plamen Miltenov from the University of St. Cloud, USA - Plovdiv, 2018
- PARTICIPATION IN A PUBLIC LECTURE BY MR. MATTHIAS LE RUTH FROM THE UN HIGH COMMISSIONER FOR REFUGEES (UNHCR) IN BULGARIA - PLOVDIV, NOVEMBER 2018
- Participation in the Seventh International Conference "Inclusive Education 2019"
- PARTICIPATION IN THE INTERNATIONAL CONFERENCE "CREATING A BETTER QUALITY OF LIFE FOR CHILDREN AND PEOPLE WITH SEVERE INTELLECTUAL AND MULTIPLE DISABILITIES", 2019
- MEMBER OF THE UNION OF SCIENTISTS IN BULGARIA, SECTION "PEDAGOGY AND PSYCHOLOGY"
- CHAIRMAN OF THE GENERAL ASSEMBLY OF DOCTORAL STUDENTS OF THE FACULTY OF PEDAGOGY AT THE UNIVERSITY OF PLOVDIV FROM 2017 TO 2020.
- SKILLS FOR MAKING A PSYCH PORTRAIT WITH VARIOUS EMPIRICAL TOOLS

ANNEXES

RECOMMENDATIONS, IF NECESSARY, CAN BE OBTAINED FROM:

- PROF. DR. VLADIMIRA ANGELOVA DEAN OF THE FACULTY OF PEDAGOGY AT THE UNIVERSITY OF PLOVDIV (VANGELOVA@UNI-PLOVDIV.BG)
- PROF. DR. NELLY BOYADZHIEVA RESEARCH SUPERVISOR OF THE DISSERTATION FOR THE DEGREE OF DOCTOR (NBOJADZHIE@UNI-SOFIA.BG)
- ASSOC. PROF. DR. YURI YANAKIEV RESEARCH SUPERVISOR OF THE DIPLOMA WORK FOR THE BACHELOR'S DEGREE (IANAKIEV@UNI-PLOVDIV.BG)
- PROF. DR. ASEN RAKHNEV CHAIRMAN OF THE GENERAL ASSEMBLY OF THE UNIVERSITY OF PLOVDIV AND FORMER DEAN OF THE FACULTY OF MATHEMATICS AND INFORMATICS AT THE UNIVERSITY OF PLOVDIV (ASSEN@UNI-PLOVDIV.BG)